

# ADITYA COLLEGE OF PHARMACY

(Affiliated to JNTUK, Approved by AICTE)

(ADITYA NAGAR, ADB ROAD, SURAMPALEM 533 437, E.G.Dt, Ph.9949876664)

Website:www.acop.edu.in, Email:office@acop.edu.in


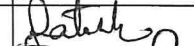

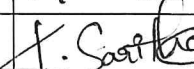
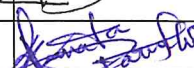
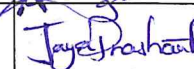
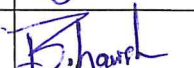
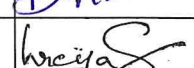

Date: 19-06-2019

## CIRCULAR

A meeting of the Hostel Committee will be held on 20-06-2019 at 2:00pm in the Seminar Hall of Aditya college of Pharmacy. All the members of the Hostel Committee are requested to attend the meeting without fail.

## AGENDA

1. To provide computer and wi-fi facilities for the hostel students
2. To conduct periodic meetings with students to address grievances.
3. To discuss menu of the north and south mess.
4. To conduct cultural activities in hostel

S.No.	Name of Faculty Member	Designation	Position	Signature
1.	Dr. K. Ravishankar	Principal	Chairman	
2.	P. Satish	Assistant Professor	Convener	
3.	P.L.Prasada Rao	Chief Warden (Boys Hostel)	Member	
4.	K Saritha	Chief Warden (Girls Hostel)	Member	
5.	K Kanaka Parvathi	Assistant Professor	Member	
6.	Battiprolu Jaya Prashanth	III B.Pharm	Student Member	
7.	B Harish	II B.Pharm	Student Member	
8.	Shreya V S	IV Pharm.D	Student Member	
9.	Sneha Parbin	IV B.Pharm	Student Member	

  
Convener

  
Principal

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Date: 20-06-2019

## MINUTES OF MEETING OF THE HOSTEL COMMITTEE

HELD ON Dt: 20-06-2019 AT 2.00PM

A meeting of hostel Committee was held on 20-06-2019 at 2:00pm in the Seminar Hall of Aditya college of Pharmacy. Dr. K.Ravi Shankar, Chairman presided over the meeting.

### AGENDA

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2. To conduct periodic meetings with students to address grievances.
3. To discuss menu of the north and south mess.
4. To conduct cultural activities in hostel

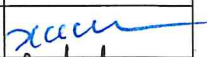
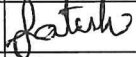



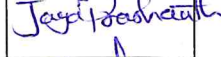

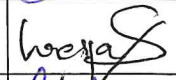

The meeting of hostel committee commenced with a welcome by Dr.K.Ravi Shankar , the chairmanof the hostel committee. Mr P.L. Prasad Rao , Chief Warden of Boys hostel and Mrs.K.Saritha, Chief warden of girls hostel presided over the meeting. Mrs K. Saritha read out the agenda put forth for discussion. Further the agenda was discussed in the presence ofChairman.

### MINUTES

- Members discussed and decided to provide proper wifi facilities to students, also to repair few computers which are not in proper working condition.This will provide an additional benefit to students in achieving excellence in academics and also technical aspects.
- The committee also decided to conduct periodic meetings in hostel presiding faculty and hostel warden for addressing grievances especially 1<sup>st</sup> year students if they are facing any ragging issues or harassments from seniors.Any other grievances or complaints if the student wants to get to notice of staffs.

- The chief warden (boys hostel) read out the previous menu they are following in the hostel and asked for the necessary changes in that menu as per the student request. The chairman of the committee suggested necessary changes to be followed as per the students request.
- The committee decided to conduct cultural programs in hostel on auspicious occasions like any festivals or celebrations.

**The following members of Hostel Committee attended the meeting:**

S.No.	Name of Faculty Member	Designation	Position	Signature
1.	Dr. K. Ravishankar	Principal	Chairman	
2.	P. Satish	Assistant Professor	Convener	
3.	P.L.Prasada Rao	Chief Warden (Boys Hostel)	Member	
4.	K Saritha	Chief Warden (Girls Hostel)	Member	
5.	K Kanaka Parvathi	Assistant Professor	Member	
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Convener

  
Principal